



# BOSTON BOROUGH COUNCIL

## PROGRAMME OF MEETINGS 2017/18

	Monday	Tuesday	Wednesday	Thursday	Friday
MAY	15 May AGM	16 May Planning Committee	17 May Cabinet	18 May	19 May
	22 May	23 May	24 May	25 May	26 May
JUNE	29 May	30 May Audit & Governance Committee (pre-audit accounts)	31 May Cabinet Informal Briefing BTAC	1 June	2 June
	5 June	6 June	7 June	8 June Call In (if activated)	9 June
	12 June O&S Committee – Environment and Performance	13 June Licensing/Regulatory & Appeals Committee	14 June Cabinet Briefing (Reports) BTAC Planning Sub Committee	15 June O&S Committee – Corporate and Community	16 June
	19 June	20 June Planning Committee	21 June Councillor Development Group	22 June	23 June
	26 June	27 June	28 June Cabinet (Quarterly monitoring) BTAC	29 June	30 June
JULY	3 July	4 July	5 July	6 July	7 July

	Monday	Tuesday	Wednesday	Thursday	Friday
	10 July Council	11 July	12 July Cabinet Informal Briefing BTAC Planning Sub Committee	13 July	14 July
	17 July	18 July Planning Committee	19 July	20 July Call In (if activated)	21 July
	24 July	25 July	26 July BTAC	27 July	28 July
AUG	31 July Audit & Governance Committee (audited accounts)	1 Aug	2 Aug	3 Aug	4 Aug
	7 Aug	8 Aug	9 Aug BTAC Planning Sub Committee	10 Aug	11 Aug
	14 Aug	15 Aug Planning Committee	16 Aug	17 Aug	18 Aug
	21 Aug	22 Aug	23 Aug Cabinet Briefing (Reports) O&S Committee – Environment and Performance	24 Aug	25 Aug
SEPT	28 Aug	29 Aug	30 Aug BTAC	31 August O&S Committee – Corporate and Community	1 Sept

	Monday	Tuesday	Wednesday	Thursday	Friday
	4 Sept	5 Sept	6 Sept Cabinet (Quarterly monitoring)	7 Sept	8 Sept
	11 Sept	12 Sept Planning Committee	13 Sept BTAC Planning Sub Committee	14 Sept	15 Sept
	18 Sept Audit & Governance Committee	19 Sept	20 Sept Cabinet Informal Briefing	21 Sept	22 Sept
	25 Sept Council	26 Sept Licensing/ Regulatory & Appeals Committee	27 Sept BTAC	28 Sept Call In (if activated)	29 Sept
OCT	2 Oct	3 Oct	4 Oct Cabinet Briefing (Reports)	5 Oct O&S Committee – Corporate and Community	6 Oct
	9 Oct	10 Oct Planning Committee	11 Oct O&S Committee – Environment and Performance	12 Oct BTAC Planning Sub Committee	13 Oct
	16 Oct	17 Oct	18 Oct Cabinet	19 Oct	20 Oct
	23 Oct	24 Oct Councillor Development Group	25 Oct BTAC	26 Oct	27 Oct
NOV	30 Oct	31 Oct	1 Nov Cabinet Informal Briefing	2 Nov	3 Nov

	Monday	Tuesday	Wednesday	Thursday	Friday
	6 Nov	7 Nov <b>Planning Committee</b>	8 Nov <b>BTAC Planning Sub Committee</b>	9 Nov <b>Call In (if activated)</b>	10 Nov
	13 Nov <b>Audit &amp; Governance Committee</b>	14 Nov	15 Nov <b>Cabinet Briefing (Reports)</b>	16 Nov <b>O&amp;S Committee – Corporate and Community</b>	17 Nov
	20 Nov <b>Council</b>	21 Nov	22 Nov <b>O&amp;S Committee – Environment and Performance</b>	23 Nov	24 Nov
DEC	27 Nov	28 Nov	29 Nov <b>Cabinet (Quarterly monitoring)</b> <b>BTAC</b>	30 Nov	1 Dec
	4 Dec	5 Dec <b>Planning Committee</b>	6 Dec	7 Dec	8 Dec
	11 Dec	12 Dec <b>Licensing/Regulatory &amp; Appeals Committee</b>	13 Dec <b>BTAC Planning Sub Committee</b>	14 Dec	15 Dec
	18 Dec	19 Dec	20 Dec <b>Cabinet Briefing (Reports)</b> <b>Call In (if activated)</b>	21 Dec	22 Dec
	25 Dec	26 Dec	27 Dec	28 Dec	29 Dec

	Monday	Tuesday	Wednesday	Thursday	Friday
JAN	1 Jan	2 Jan	3 Jan BTAC	4 Jan O&S Committee – Corporate and Community	5 Jan
	8 Jan	9 Jan Planning Committee	10 Jan Cabinet O&S Committee – Environment and Performance	11 Jan	12 Jan
	15 Jan Council	16 Jan	17 Jan BTAC Planning Sub Committee	18 Jan	19 Jan
	22 Jan Audit & Governance Committee	23 Jan Councillor Development Group	24 Jan Cabinet Informal Briefing	25 Jan	26 Jan
FEB	29 Jan	30 Jan	31 Jan BTAC	1 Feb Call In (if activated)	2 Feb
	5 Feb	6 Feb Planning Committee	7 Feb Cabinet Briefing (Reports)	8 Feb O&S Committee – Corporate and Community	9 Feb
	12 Feb	13 Feb	14 Feb BTAC Planning Sub Committee	15 Feb	16 Feb
	19 Feb	20 Feb	21 Feb Cabinet (Budget)	22 Feb	23 Feb
MARCH	26 Feb Council (Budget)	27 Feb	28 Feb BTAC	1 Mar	2 Mar

	Monday	Tuesday	Wednesday	Thursday	Friday
	5 Mar	6 Mar <b>Planning Committee</b>	7 Mar <b>Cabinet Informal Briefing</b>  <b>O&amp;S Committee – Environment and Performance</b>	8 Mar	9 Mar
	12 Mar	13 Mar	14 Mar <b>BTAC Planning Sub Committee</b>	15 Mar <b>Call In (if activated)</b>	16 Mar
	19 Mar <b>Audit &amp; Governance Committee</b>	20 Mar <b>Licensing/ Regulatory &amp; Appeals Committee</b>	21 Mar <b>Cabinet Briefing (Reports)</b>	22 Mar <b>O&amp;S Committee – Corporate and Community</b>	23 Mar
	26 Mar	27 Mar	28 Mar <b>BTAC</b>	29 Mar	30 Mar
APRIL	2 Apr	3 Apr <b>Planning Committee</b>	4 Apr <b>Cabinet (Quarterly monitoring)</b>	5 Apr	6 Apr
	9 Apr	10 Apr	11 Apr <b>BTAC Planning Sub Committee</b>	12 Apr	13 Apr
	16 Apr	17 Apr	18 Apr <b>Cabinet Informal Briefing</b>  <b>O&amp;S Committee – Environment and Performance</b>	19 Apr	20 Apr

	Monday	Tuesday	Wednesday	Thursday	Friday
	23 Apr Council	24 Apr	25 Apr BTAC	26 Apr Call In (if activated)	27 Apr
MAY	30 April	1 May Planning Committee	2 May Cabinet Briefing (Reports)	3 May	4 May
	7 May	8 May Councillor Development Group	9 May BTAC Planning Sub Committee	10 May O&S Committee – Corporate and Community	11 May
	14 May AGM	15 May	16 May Cabinet	17 May	18 May
	21 May	22 May	23 May	24 May	25 May
	28 May	29 May Planning Committee  Audit & Governance Committee (draft accounts)	30 May BTAC	31 May	1 Jun



Denotes School Holidays

Denotes Bank Holidays

### Times of Meetings

Audit & Governance Committee	6.30 pm	BTAC	6.30 pm
Cabinet	10 am	Cabinet Briefing (private meeting)	10 am
Council	6.30 pm	Councillor Development Group	6 pm
Licensing and Regulatory & Appeals Committees	2 pm	Overview and Scrutiny – Call-In (if activated)	6.30 pm
Overview and Scrutiny– Corporate and Community Committee	6.30 pm	Overview and Scrutiny- Environment and Performance Committee	6.30 pm

Planning Committee	2 pm		



**Leader: Councillor Michael Cooper**

**Deputies appointed by the Leader:**

**\*Councillor Michael Brookes**

**Councillor Aaron Spencer**

(\* Nominated to act as Leader in the Leader's absence)

**FOR INFORMATION PURPOSES ONLY:-**

**Cabinet Members and Portfolios**

<b><u>ROLE/PORTFOLIO</u></b>	<b><u>COUNCILLOR</u></b>
<p><b>LEADER</b> Coastal Strategy, Strategic Planning – Conservation/Heritage/LDF, County and Regional Partnerships, Building Control, Emergency Planning, Climate Change, Transformation Programme, Development Control, Port of Boston, Regeneration, and Media</p>	<b>Michael Cooper</b>
<p><b>DEPUTY LEADER</b> Street Cleansing, Green Waste, Refuse and Recycling, Environmental Health, Democratic Services, Parish Councils, Performance and Improvement</p>	<b>Michael Brookes</b>
<p><b>FINANCE</b> Finance (including Revs and Bens), Procurement, IT, Corporate Governance, Licensing and Land Charges, Customer Services, Freedom of Information, and Complaints</p>	<b>Aaron Spencer</b>
<p><b>TOWN CENTRE</b> Town Centre Development and Management, Car Parks, Markets, May Fair, Public Toilets, Community Safety, Health and Safety</p>	<b>Paul Skinner</b>
<p><b>GROUND AND OPEN SPACES</b> Leisure Services, Parks and Open Spaces, Country Parks and Reserves, Playing Fields, Tree Management, Guildhall, TIC, Arts, Crematoria and Cemeteries, Allotments, Grounds Maintenance and Health and Wellbeing</p>	<b>Claire Rylott</b>
<p><b>HOUSING, PROPERTY AND COMMUNITY</b> Housing, Community Transport, Property, Homelessness, Older People, Child and Adult Safeguarding, Community Development and Voluntary Sector Support</p>	<b>Martin Griggs</b>



# BOSTON BOROUGH COUNCIL

## MEMBERSHIP OF COMMITTEES (INCLUDING SUBSTITUTES) – 2017/18

\* Asterisk indicates that the political balance rules apply

No asterisk indicates political balance not required, numbers stated are suggested allocations

### \* OVERVIEW AND SCRUTINY – ENVIRONMENT & PERFORMANCE (11) (MEETS 8 WEEKLY - WEDNESDAY – 6.30 P.M.)

	CONS (5)	UKIP (4)	IND (1)	LAB (1)
1.	BROTHERTON	NOBLE	PIERPOINT	WELTON
2.	BROWN	S. RANSOME		
3.	EVANS	RAVEN		
4.	J. SKINNER	STEVENS		
5.	WOODLIFFE			

### \* OVERVIEW AND SCRUTINY – CORPORATE & COMMUNITY (11) (MEETS 8 WEEKLY – THURSDAY – 6.30 P.M.)

	CONS (5)	UKIP (4)	IND (1)	LAB (1)
1.	BROTHERTON	DANI	R. AUSTIN	GLEESON
2.	BROWN	EDWARDS		
3.	DENNIS	E. RANSOME		
4.	J. SKINNER	S. RANSOME		
5.	WOODLIFFE			

**\* AUDIT & GOVERNANCE COMMITTEE (9)**  
**(MEETS 8 WEEKLY – MONDAY – 6.30 P.M.)**

	<b>CONS (4)</b>	<b>UKIP (3)</b>	<b>IND (1)</b>	<b>LAB (1)</b>
<b>1.</b>	<b>BROTHERTON</b>	<b>DANI</b>	<b>PIERPOINT</b>	<b>GLEESON</b>
<b>2.</b>	<b>BROWN</b>	<b>NOBLE</b>		
<b>3.</b>	<b>GREGORY</b>	<b>F. RANSOME</b>		
<b>4.</b>	<b>J. SKINNER</b>			
<b>Substitutes:</b>				
<b>1.</b>	<b>WOODLIFFE</b>	<b>EDWARDS</b>	<b>R. AUSTIN</b>	

**\* PLANNING COMMITTEE (13)**  
**(MEETS EVERY 4 WEEKS - TUESDAY – 2 P.M.)**

	<b>CONS (6)</b>	<b>UKIP (5)</b>	<b>IND (2)</b>	<b>LAB (0)</b>
<b>1.</b>	<b>BROTHERTON</b>	<b>DANI</b>	<b>A. AUSTIN</b>	
<b>2.</b>	<b>BROWN</b>	<b>NOBLE</b>	<b>PIERPOINT</b>	
<b>3.</b>	<b>COOPER</b>	<b>S. RANSOME</b>		
<b>4.</b>	<b>RYLOTT</b>	<b>RUSH</b>		
<b>5.</b>	<b>P. SKINNER</b>	<b>STEVENS</b>		
<b>6.</b>	<b>WOODLIFFE</b>			
<b>Substitutes:</b>				
<b>1.</b>	<b>BROOKES</b>	<b>EDWARDS</b>	<b>R. AUSTIN</b>	
<b>2.</b>	<b>GRIGGS</b>	<b>F. RANSOME</b>		

**\* LICENSING/REGULATORY & APPEALS COMMITTEES (12)**  
**(MEET QUARTERLY – TUESDAY – 2 P.M.)**

	<b>CONS (6)</b>	<b>UKIP (4)</b>	<b>IND (1)</b>	<b>LAB (1)</b>
<b>1.</b>	<b>BROTHERTON</b>	<b>EDWARDS</b>	<b>R. AUSTIN</b>	<b>GLEESON</b>
<b>2.</b>	<b>BROWN</b>	<b>RAVEN</b>		
<b>3.</b>	<b>DENNIS</b>	<b>RUSH</b>		
<b>4.</b>	<b>EVANS</b>	<b>STEVENS</b>		
<b>5.</b>	<b>J. SKINNER</b>			
<b>6.</b>	<b>WOODLIFFE</b>			

**No substitutes are permitted at either Licensing or  
Regulatory and Appeals Committees**

**CHIEF OFFICER EMPLOYMENT PANEL (6)**  
**(Meets as required)**

	<b>CONS (2)</b>	<b>UKIP (2)</b>	<b>IND (1)</b>	<b>LAB (1)</b>
<b>1.</b>	<b>COOPER</b>	<b>RAVEN</b>	<b>R. AUSTIN</b>	<b>GLEESON</b>
<b>2.</b>	<b>SPENCER</b>	<b>RUSH</b>		
<b>Subs:</b>	<b>BROOKES</b>			

**INTERNATIONAL LINKS COMMITTEE (4)**  
**(ad hoc)**

	<b>CONS (1)</b>	<b>UKIP (1)</b>	<b>IND (1)</b>	<b>LAB (1)</b>
<b>1.</b>	<b>P. SKINNER</b>	<b>EDGE</b>	<b>A. AUSTIN</b>	<b>WELTON</b>

**(Chairman and Vice-Chairman appointed at first meeting of Committee)**

**SOUTH-EAST LINCOLNSHIRE JOINT STRATEGIC  
PLANNING COMMITTEE (3 and 3 substitutes)**

	<b>CONS (2)</b>	<b>UKIP (1)</b>	<b>IND (0)</b>	<b>LAB (0)</b>
<b>1.</b>	<b>BROTHERTON</b>	<b>S. RANSOME</b>		
<b>2.</b>	<b>RYLOTT</b>			
<b>Subs:</b>				
<b>1.</b>	<b>BROWN</b>	<b>NOBLE</b>		
<b>2.</b>	<b>COOPER</b>			

**BOSTON TOWN AREA COMMITTEE (BTAC)  
(MEETS MONTHLY - WEDNESDAY 6.30 P.M.)**

(Membership is all town ward Members ex officio.  
Chairman and Vice Chairman appointed at first meeting of the Committee.)

	<b>CONS</b>	<b>UKIP</b>	<b>IND</b>	<b>LAB</b>	<b>UNALIGNED</b>
<b>1.</b>	<b>EVANS</b>	<b>DANI</b>	<b>A. AUSTIN</b>	<b>GLEESON</b>	<b>BALL</b>
<b>2.</b>	<b>GREGORY</b>	<b>EDGE</b>		<b>WELTON</b>	
<b>3.</b>	<b>GRIGGS</b>	<b>S. RANSOME</b>			
<b>4.</b>	<b>WOODLIFFE</b>	<b>RAVEN</b>			
<b>5.</b>		<b>RUSH</b>			
<b>6.</b>		<b>STEVENS</b>			

**COUNCILLOR DEVELOPMENT GROUP (9)**

	<b>CONS (4)</b>	<b>UKIP (3)</b>	<b>IND (1)</b>	<b>LAB (1)</b>
<b>1.</b>	<b>BROOKES</b>	<b>NOBLE</b>	<b>A. AUSTIN</b>	<b>GLEESON</b>
<b>2.</b>	<b>COOPER</b>	<b>S. RANSOME</b>		
<b>3.</b>	<b>J. SKINNER</b>	<b>STEVENS</b>		
<b>4.</b>	<b>SPENCER</b>			

(Chairman and Vice-Chairman to be appointed at first meeting of Group.)

**BOSTON BOROUGH COUNCIL****CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES – 2017/2018**

<b>BODY</b>	<b>CHAIRMAN</b>	<b>VICE-CHAIRMAN</b>
<b>OVERVIEW AND SCRUTINY – ENVIRONMENT AND PERFORMANCE</b>	<b>JUDITH SKINNER</b>	<b>NIGEL WELTON</b>
<b>OVERVIEW AND SCRUTINY – CORPORATE AND COMMUNITY</b>	<b>PAUL GLEESON</b>	<b>COLIN BROTHERTON</b>
<b>AUDIT AND GOVERNANCE COMMITTEE</b>	<b>GORDON GREGORY</b>	<b>JUDITH SKINNER</b>
<b>PLANNING COMMITTEE</b>	<b>DAVID BROWN</b>	<b>SUE RANSOME</b>
<b>LICENSING COMMITTEE / REGULATORY AND APPEALS COMMITTEE</b>	<b>COLIN BROTHERTON</b>	<b>PAUL GLEESON</b>
<b>BOSTON TOWN AREA COMMITTEE (BTAC)</b>	<b>TO BE APPOINTED AT FIRST MEETING</b>	<b>TO BE APPOINTED AT FIRST MEETING</b>
<b>COUNCILLOR DEVELOPMENT GROUP</b>	<b>TO BE APPOINTED AT FIRST MEETING</b>	<b>TO BE APPOINTED AT FIRST MEETING</b>

**BOSTON BOROUGH COUNCIL**  
**COUNCIL REPRESENTATION ON EXTERNAL ORGANISATIONS**  
**ANNUAL APPOINTMENTS 2017-18**

**N.B. Bold type indicates appointments made by Cabinet**  
**Oversubscribed – appointments will be voted on separately**

<b>Organisation</b>	<b>Period of Appointment</b>	<b>Previous Appointees</b>	<b>Nominees</b>
Age Concern (Boston and South Holland)	Civic Year	Edge	Edge
Bicker Trust	Civic Year	Cooper	Cooper
Black Sluice Internal Drainage Board	Civic Year	Bedford Brookes Brotherton Rylott P Skinner R Austin Welton	R. Austin Bedford Brookes Brotherton Cooper Rylott P. Skinner Rush
<b>Boston Area Partnership Steering Group</b>	<b>Civic Year</b>	<b>Leader of the Council (Ex officio)</b>	<b>Leader of the Council (Ex officio)</b>
<b>Boston Health and Wellbeing Partnership</b>	<b>Civic Year</b>	<b>Health Portfolio Holder (Ex officio)</b>	<b>Health Portfolio Holder (Ex officio)</b>
<b>Stronger Communities Delivery Group</b>	<b>Civic Year</b>	<b>Stronger Communities Portfolio Holder (Ex officio)</b>	<b>Stronger Communities Portfolio Holder (Ex officio)</b>
<b>East Lincolnshire Community Safety Partnership</b>	<b>Civic Year</b>	<b>Community Safety Portfolio Holder (Ex officio)</b>	<b>Community Safety Portfolio Holder (Ex officio)</b>
Boston Citizens Advice Bureau Management Committee (2 seats)	Civic Year	Cooper (+ 1 vacancy)	Cooper
Boston Municipal Non-Educational Charities (4 seats)	Civic Year	Brotherton Woodliffe Mr. T. Austin (Lay Member) (+ 1 vacancy)	Brotherton Woodliffe Mr. T. Austin (Lay member)
Boston Preservation Trust	Civic Year	A Austin	
<b>Boston Woods Trust</b> (2 seats – Portfolio Holder and one non-executive member)	<b>Civic Year</b>	<b>Portfolio Holder (Ex officio)</b> <b>Brotherton</b>	<b>Portfolio Holder (Ex officio)</b> <b>Brotherton</b>

<b>Organisation</b>	<b>Period of Appointment</b>	<b>Previous Appointees</b>	<b>Nominees</b>
Centrepoint Outreach	Civic Year	S. Ransome	S. Ransome
Community Lincs (Formerly Community Council of Lincolnshire) 2 seats	Civic Year	No appointments made	
Council for the Protection of Rural England (Lincs Branch)	Civic Year	P Skinner	P. Skinner
<b>East Midlands Councils (1 seat and 1 alternative member)</b>	<b>Civic Year</b>	<b>Leader (Ex officio) Brookes</b>	<b>Leader (Ex officio) Brookes</b>
<b>East Midlands Museums Service</b>	<b>Civic Year</b>	<b>Bedford</b>	<b>Rylott</b>
Health Overview and Scrutiny (1 seat and 1 substitute – non Cabinet members)	Civic Year	Gleeson Woodliffe (substitute member)	Gleeson Woodliffe (substitute member)
Heritage Lincolnshire	Civic Year	Bedford	Rylott
Lincolnshire County Council Flood and Water Management Scrutiny Committee (non Cabinet members)	Civic Year	R Austin Brotherton (substitute member)	R. Austin Brotherton (substitute member)
<b>Local Government Association General Assembly</b>	<b>Civic Year</b>	<b>Leader (Ex officio)</b>	<b>Leader (Ex officio)</b>
Nacro Services in Lincolnshire	Civic Year	J Skinner Woodliffe	J. Skinner Woodliffe
Rural Services Network (SPARSE Rural, Rural Services Partnership, RSN Community Group)	Civic Year	Bedford Spencer	Cooper Spencer
Sir Thomas Meddlecott and Others Charity Trust (Skirbeck Quarter Charities) (3 Trustees)	Civic Year	A Austin Woodliffe Mr R Lenton (Lay Member)	A. Austin Woodliffe Mr R Lenton (Lay member)
South Lincolnshire Blind Society (1 Member and 1 substitute)	Civic Year	S Ransome J Skinner (substitute member)	S Ransome
St. Leonard's Hospital Trust (2 Trustees)	Civic Year	Gregory 1 vacancy	J. Skinner Raven
Swineshead Poor Charity	Civic Year	Brookes	Brookes
<del>Supporting People Commissioning Body</del>	<del>Civic Year</del>	<del>Cooper</del>	Not in operation



<b>Organisation</b>	<b>Period of Appointment</b>	<b>Previous Appointees</b>	<b>Nominees</b>
Wash and North Norfolk Coast Special Area of Conservation (SAC) Members Group (1 seat and 1 substitute)	Civic Year	Brotherton A. Austin (substitute member)	Brotherton A. Austin (substitute member)
Witham Fourth District Internal Drainage Board		Bedford Brookes Brotherton Cooper Dennis Rylott R Austin	R. Austin Bedford Brotherton Cooper Dennis Rylott P. Skinner

## **PART 2 – LONG TERM APPOINTMENTS**

<b>Organisation</b>	<b>Period of Appointment</b>	<b>Current / Previous Appointees</b>	<b>Nominees</b>
Boston Grammar School Foundation Governors (4 seats)	4 years from 2015	A. Austin Woodliffe Evans Raven	Not applicable until May 2019
John Butler Charity	3 years from 2014	Brookes	Brookes
Lincolnshire Police and Crime Panel	4 years from 2016	Woodliffe	Not applicable until May 2020
Thomas Sanderson Trust (2 seats)	4 years from 2015	Brotherton Ernest Napier (lay member)	Not applicable until May 2019
Welland and Deepings IDB	3 years from 2014	Cooper	Cooper
W H and E Harlock Swineshead Almshouses Charity	3 years from 2014	Brookes	Brookes
Swineshead Enhancement Society	4 years from 2015	Brookes	Not applicable until May 2019